

Maintenance and Renewal of Proficiency Status

The Society for Personality Assessment

General guidelines:

- Psychologists who are recognized as proficient must renew their proficiency status every 5 years to verify the maintenance of their skill set.
- Maintaining the level of proficiency recognized via initial application is similar to the expected maintenance of competence for licensure.
- All psychology regulatory bodies have a responsibility to the public to ensure the ongoing competence and high standards of practice for psychologists.
- All licensed psychologists are expected to periodically demonstrate that they have maintained the competencies needed for their areas of practice so that they continue to practice safely and with the high standards required of psychologists (MOCAL paper).
- The renewal process is simpler and quicker than the original application and primarily entails completing an affirmation with a brief questionnaire and a modest processing fee.

Maintenance of competence expectations in Personality Assessment:

- Psychologists are expected to stay current and up to date with instruments utilized, scoring and interpretation procedures, updated norms especially with respect to certain populations, demographics, and settings.
- Psychologists are also expected to continue practice within the boundaries of their competence and to follow all ethical guidelines provided in the field of psychological assessment.
- Finally, psychologists are expected to maintain their competence and proficiency status by participating in various professional development activities, as described below.

Overview of process:

- Automatic email reminders will be sent via database as expiration dates approach
- Applicants complete the affirmation and pay a processing fee (\$20)
- Renewal applications are reviewed by the SPA Proficiency Coordinator
 - If there are no concerns, renewal will be approved and certificate issued by SPA Central Office.
 - If there are concerns, renewal application will be brought to the attention of the Proficiency Committee/SPA Board of Trustees for a decision.
- If a psychologist opts not to renew, an optional survey and request for explanation will be sent. This is for SPA's information only, in an effort to improve the proficiency process.
- Those who choose not to renew their proficiency, are rejected, or no longer qualify for proficiency, will be removed from the SPA website list of proficient psychologists.

Cost:

- A late renewal will result in a \$25 fee in addition to \$20 processing fee.

Renewal application:

1. Has there been any change to your licensure status since your original application?

Yes, please explain _____ No

2. Do you continue to provide personality assessment services (conducting assessment, assessment consultation, teaching, or supervising assessment)?

Yes No, please explain _____

3. Since your original application, have you been the subject of any ethical complaints?

Yes, please explain _____ No

4. In the past 5 years, have you participated in at least 20 hours of formal professional development activities* in the area of personality or psychological assessment?

Yes No, please explain _____

4a. Have at least 6 of those hours addressed diversity issues?

Yes No, please explain _____

4b. Have at least 6 of those hours addressed ethics issues?

Yes No, please explain _____

5. Have you kept up to date with administration, scoring, and interpretation procedures for assessment measures you utilize in your practice?

Yes No, please explain _____

By clicking on the 'submit' button, renewal applicants will be certifying that the information provided is true and correct.

**Formal professional development activities related to assessment may include any of the following:*

- Completion of or leading Continuing Education workshop or symposia (in-person, online, or via home study)
- Publication or formal editorial reviews of peer-reviewed articles
- Attending conferences
- Viewing webinars
- Teaching a relevant course
- Providing supervision
- Receiving or providing peer consultation