Society for Personality Assessment  
Board of Trustees Meeting  
March 9-10, 2011  
Royal Sonesta Hotel, Cambridge MA

3/9/2011  

4:30  
Present: Robert Erard, Ronald Ganellen, Dave Nichols, Radhika Krishnamurthy, Virginia Brabender, John McNulty, Steve Smith, Aidan Wright, David Streiner, Paul Arbisi (for Secretary).

Ex-officio Members: Bruce Smith (Director of Public Affairs), Mark Blais (Proficiency Coordinator), Gregory Meyer (Journal Editor), Larry Friedberg (Website Editor), Jed Yalof (Exchange Editor)

Central Office: Paula Garber (Administrative Director).

I Meeting Opens  
A. Opening Remarks  
B. Robert Erard acknowledged board member and thanked Radhika for organizing the annual meeting.  
C. Need to identify scope and direction with regard to the organization. Examine board and committee composition; look at financial goals, non-psychologist members. Live CE vs remote presentation; balance of presentation offering and partnering with like interested professional groups.  
D. Approval of minutes from Fall Board Meeting. Discussion of minutes. Minutes amended to reflect Bruce Smith presence at board meeting via telephone on Sunday. With that amendment, the board approved the minutes.

II. SPA Exchange report from Jed Yalof

III. Finances: Treasurer John McNulty

Overall finances are sound and SPA in a positive financial position. Specifically, dues were down $13,000, but income up from JPA, investment up $9,000. The meeting expenses up $13,000. Some increases in expenses due to the computer software.

Discussed how portfolio set up very positive year end trend.  
Total income $709,600

Expenses generally flat (travel a bit up, communication down, payroll expense down due to configuring, and cost of refurbishing computer system higher than expected.)

Net Income $310,000.

Portfolio Performance: $307,800 1/1/10
$174,400 deposit
$15,000 withdrawal (for computer system)

Distributed between CD and Mutual Funds (7 different funds 8.5-20% return).

Discussion of whether to pay off note on the condominium (interest at 5%). Consideration was given to investment in a bond fund rather than paying off note. Discussion ensued regarding paying off the note. Also discussion ensued regarding the investment balance and establishment of an endowment.

Ron Ganellen made motion to pay off the note on office in a lump sum payment. Motion carried in unanimous vote.

Bob suggested that a financial committee explore possibility of establishing an endowment and follow up with attorney.

IV. Publication Report

JPA report Greg Meyer

Move completed to Scholar One and 371 manuscripts processed in 2010 which was up about 100 new manuscripts.

Scholar One facilitated more efficient turn around for manuscripts.

Bob reported on Clinical Case Application Section. There were a large number of diverse submissions to the Clinical Case Section. Discussed how difficult it is to get reviewers for test and books and this section not as active as desired. It was suggested that the book review coordinate with SPAGS since a good opportunity for students to gain experience.

Klopferr Award Using clinician-rated Five-Factor Model data to score the DSM-IV personality disorders; By Joshua D. Miller, Jessica Maples, Lauren R. Few, Jennifer Q. Morse, Kirsten E. Yaggi, and Paul Al Pilkonis and

Mayman award. The Relevance for the Rorschach and Patient-Examiner Relationship in Treatment Planning and Outcome Assessment by Anthony D. Bram Conceptualization of Children’s Interpersonal Relatedness with the Rorschach: A Qualitative Multiple Case Study by Bridget A. Rivera and Donald J. Viglione.

Described upcoming special issues.
Kevin Bradley, Publisher Report.
Discussion ensued regarding allowing the most highly cited papers in JPA in the past year to be downloaded for free.

Articles from the archives of JPA all the way through predecessor journals before 1997 can be purchase because these have now been digitalized back to volume 1 issue 1. Currently subscription allows subscriber to obtain articles back to 1997 and can purchase later journal articles for a premium. Discussion ensued regarding cost to access past journal articles prior to 1997 especially for non University affiliated authors.

V. Assessment Advocacy: Bruce Smith
Webinar on HIPAA issue for Assessment did not occur due to issue with registration.
Bruce and Virginia wrote an article based on survey of attitudes toward Best Practices in assessment.
Bruce recommends setting up Blogs for users of psychological services e.g., lawyers. Hope to achieve more visibility and a better positive image both for public and professional communities that are likely to use the services.

VI. Board Committees and Reports

A. Executive Committee
Consider written policy about term limits for ex-officio Board members. Virginia described advantage of having limits on both board and ex-officio member. She suggested that the Board adopt the model used by the JPA Editorial Board. Board membership shouldn’t be held in perpetuity. Term limits allow for turn over which promotes board vitality and promotes diversity. Bob asked that the issue be put on the agenda for the next board. Discussion ensued. Any change to board term limits would require a bylaw change specifically with regard to term limits for the ex-officio members.

Virginia made a motion to propose membership bylaw changes to limit elected board members for two consecutive terms in the same position. Motion carried. Virginia will develop explanation for the change to membership.

Virginia motioned to establish task force to look at ex-officio members and details for establishment of term limits and whether a bylaw change.

Bylaw change discussed in last board meeting because there is the perception of potential conflict of interest with Editor of JPA who is also founder of a Rorschach interpretive system.

Suggested that someone be appointed to the publication committee who is a non-board member. Irv Weiner proposed. Virginia made a motion that the publication oversight committee could have additional members from membership at large who would be appointed by board. Passed
VII. Continuing Education:

Steve Smith discussed ideas for CE workshops. Radhika brought up issue of how many workshops were accepted, how those workshops were selected, and placement of workshops at the annual meeting. This year there were six workshops cancelled because didn’t make the minimum of six attendees. Can workshops be integrated with Proficiency and geared toward basic skill acquisition? Competing workshops need to be more strategic.

Suggestion made to scale back workshops and continuing education integrate with proficiency workgroup to identify a couple of workshops.

VIII. Membership  Paul Arbisi

Report 9% decline from 2010 to 2011
Radhika is concerned about accuracy of the membership count i.e. retention of names of deceased members in membership category. Strategies were discussed directed toward increasing membership. Virginia discussed ways to convert student members to full members. Suggestions made to develop a workshop for establishing an assessment practice and use student luncheon SPAGS to encourage continued membership. Jed suggested engaging a consultant to facilitate targeted marketing to identify potential members.

Recommendation made to ask membership committee to identify creative ideas for increasing and supporting membership.

Discussed Licensed Professional Counselor decision to retain current membership categories unchanged.

Proposed increasing ethnic membership by providing funding for ethnic student Fellows: Ron Ganellen

Ron Ganellen moved we accept Aaron Pincus as Fellow. Motion approved
Ron Ganellen moved we accept Adriana Lis as Fellow. Motion approved

International Section Committee: David Steiner
Meeting with International Members tomorrow.
Propose that Steve Finn be named delegate ISR in Tokyo. Will look at appointing other delegates

Awards Committee: David Nichols

List of nominees discussed. If come up with additional names pass on ideas to David
Student Matters: Ron Ganellen
Award $500 to each applicant for the dissertation grant
Bruce Smith proposed if interested in increasing student participation and
underrepresented group may want to revisit student travel funds to bring in non-
presenting students.

Virginia motioned to undertake initiative to solicit vendors for annual contributions for
student support for such expenditures as student travel. Passed

Student travel grants and dissertation grant funding was increased. 58 requests for travel
grants. Awarded support for students who had no other funding and those who traveled
further.
Radhika expressed concern that applications may have been lost or were not processed.
Ron Ganellen made a motion that the boards allocate a commensurate amount to the
students whose applications were lost in the mail. Suggest e-mail be sent to student
members. Motion passed.

Nominations Committee: Virginia
Motion for Presidential slate Ron Ganellen and David Steiner. motion Passed

Motion Larry Friedberg Slate for two open positions Rep at Large. Joni Mihura, Steve
Hurprich, Nancy Kaser Boyd, David Nichols, John Kurtz, Jacqueline Singer. Motion
Passed.

Website Editor Report: Larry Friedberg
Video taping master lectures, awards, and presidential remarks. Contemplating down
loading for CE on Website. Propose offering CEs on Website charge for credits. See
this as the future of delivering CE. Offering via Webinar - need to contract with a
company contract $40 to 50 per month for up to 50 people at a time

Set up journal club. Read article on line answer questions and get CE credits. Propose
having conference with CE committee to work out details for awarding credits for online
CE offerings. How to select offerings from the Annual meeting to be made available for
download would be worked out in committee.

Consider video taping conference attendees regarding their interests in personality
assessment why attending conference etc in informal settings. Cost of video taping
approximately $3,000.00. Feel this would promote attendance and interest in annual
meeting. Board supported the concept and requested a report for Fall with hard figures
and details regarding implementation. Start working on Webinar and CE credits before
fall. Would like allocation of funds to develop project.
Ron Ganellen moved that the Web Committee be allocated $1,500 seed money to develop Webinar from discretionary funds and launch Webinar before Fall. Motion carried.

SPAGS (Wright)

Annual Meeting tomorrow morning J.D. Smith will assume the presidency. Kate Thomas will be president elect. Tom Widiger coming to the cocktail hour hosted by SPAGS working toward getting student involved.

Steve Smith suggests having students serve on the standing committees. Such service would promote involvement.

Board expressed gratitude to Wright for his service as SPAGS president.

Annual Meeting (Radhika)
More submissions than before 316 compared to 250 in 2010. Increase in submission across all venues. Challenge to accommodate submissions and how to group presentations. Developed shorter one hour sessions on Saturday afternoon for 12 sessions four papers/session. Looking for feedback on how this works out. Are integrated paper sessions necessary? Issues are the number of papers in the integrated session and how those are put together. Agreed that the integrated paper sessions useful.
No significant withdrawals this year. Have four tracks, Forensic, Therapeutic, Analytic, and Child Adolescent.

Radhika recommends that we put the conference theme prominently on the cover of the booklet.

Bob Erard reported there were over 500 registrations for the meeting which is very healthy attendance.

Master Lecture Nancy McWilliams was not able to do previously, but can do 2012. Motion to confirm invitation. Passed.

Motion to invite Leanna Clark for Masters Lecture with Les Morey be back up. Motion passed.

Discussion of partnering with publisher deferred

Federation Association Brain Behavioral Science (FABBS) Blais served as representation. Reported on his experience at meeting. Relationship has expired.
Proficiency Report from Blais
In the process of developing the proficiency committee and establishing requirements for certification. Can establish proficiency through grandfathering. Come up with a way of recognition. May be some conflict between SPA and APA since SPA proposed to grant the proficiency, but proficiency in Personality Assessment is an APA designation. Felt that ABAP board should be informed of SPA proficiency initiative.

Unfinished Business

SPA training should be absorbed into proficiency.

Virginia Developed a letter to solicit funds to establish a yearly award in memory of Paul Lerner and or named master lecture. Discussion ensued.

Task force to explore issue of assessment in functioning thought premature, perhaps interest group or a integrated session.

Virginia spoke to the collaboration between Division 12 section 9.
She affirmed continued intent to collaborate and encourage membership in both, sponsor joint offering. SPA board expressed interest in liaison opportunities with Division 12 section 9.

Dave Nichols provided an update on written history of SPA has not had much time, but now able to devote. Integrate with video project history. Place on Web

School Psychologist doing a lot under category of personality assessment way to engage them in SPA. Interest group never got off the ground. Decided there was not sufficient interest within the organization for such an interest group.

IX Foundation Update (Bruce Smith)

Motion to elect Paul Arbisi as member of foundation board. Motion passed
Expectation that all Board members make foundation donation. 100% participation in the process
Report on progress from Steve Smith on Foundation sponsored Utility of Assessment Research Project. Case series designed study going well.

Motion to adjourn.

President Bob Erard Thanked Steve Smith for his service
Virginia also acknowledged and thanked for her service

SPA Board adjourned at 12:02.
SPA Board Committees

Executive Committee
Radhika Krishnamurthy, Chair
Robert E. Erard
Ronald J. Ganellen
John McNulty
Carol Groves Overton

Ad Hoc Finance Advisory Committee
John McNulty, Chair
Larry Erbaum
Bruce L. Smith
Stephen E. Finn
Robert F. Bornstein

Continuing Education Committee
Steven K. Huprich, Chair
Gregory J. Meyer
Stephen N. Strack
Justin D. Smith
Ginger Calloway

Membership Committee
Carol Groves Overton, Chair
Paul Arbisi
Sharon Rae Jenkins
Bill Kinder
Charles A. Waehler
Justin D. Smith

Fellows Committee
David L. Streiner, Chair
Deborah Balogh
David Nichols
James Choca

International Section Committee
David L. Streiner, Chair
Piero Porcelli
Thomas W. Shaffer
Bruce L. Smith
Shira Tibbon
Corine de Ruiter

Awards Committee
David S. Nichols, Chair
Robert E. Erard
Carol Groves Overton
Jacqueline Singer

Nominations Committee
Robert E. Erard, Chair
Radhika Krishnamurthy
Ronald J. Ganellen

Student Matters/Dissertation Grants
Nancy Kaser-Boyd, Chair
Hale Martin
Gregory J. Meyer
Sandra Russ
Donald J. Viglione
Justin D. Smith

Publications Oversight Committee
Radhika Krishnamurthy, Chair
Robert E. Erard
Ronald J. Ganellen
Irving B. Weiner

Ad Hoc UAR Committee
Stephen E. Finn, Chair
Gregory J. Meyer
Radhika Krishnamurthy
Bruce L. Smith

Proficiency Committee
Mark A. Blais, Chair
Virginia M. Brabender
Ginger C. Calloway
Roger L. Greene
Michelle B. Stein
Peter A. Weiss
Jed A. Yalof
Bill Kinder. Consultant

Website Editorial Board
Joni L. Mihura, Chair
Cato Gronnerod
Andrea Kiss

Task Force for Web Media
Justin Smith, Chair
Ronald J. Ganellen
Robert E. Erard
Bruce L. Smith
Joni L. Mihura, Chair
Nancy Kaser-Boyd

Student Association (SPAGS) Board
Katherine M. Thomas, President
Christy Denckla, President-elect
Justin D. Smith, Past President
Josh Eblin, Secretary
Michael Roche, Member-at-Large
David Marino, Member-at-Large
Stacey Boyer, Member-at-Large

Revised 3/12
Society for Personality Assessment Board Meeting  
September 16-18, 2011  
Westin Tyson’s Corner

PRESENT

Members: Radhika Krishnamurthy, Ronald Ganellen, Robert Erard, John McNulty, Carol Overton, David Nichols, Steven Huprich, Nancy Kaser-Boyd, David Streiner, Justin Smith.

Ex-officio Members: Gregory Meyer (Journal Editor), Joni Mihura (Website Editor), Bruce Smith (Public Affairs Director), Mark Blais (Proficiency Coordinator)

Central Office: Paula Garber (Administrative Director)

Visitors: Kevin Bradley (Taylor & Francis), Duff Scudder (Accountant)

I. Meeting Opens  
   A. Opening Remarks (Krishnamurthy)

The President welcomed the new members, Nancy Kaser-Boyd and Steven Huprich, to the Board, and welcomed Carol Overton back. She said that the status of SPA is solid, and that we were in great financial shape, especially because of the continued benefit of the Taylor & Francis contract, and our paid off mortgage. The Journal of Personality Assessment continues to produce high quality material. We are moving ahead with our initiatives, most importantly, the Proficiency. Rather than emphasize new big projects, she would like to refocus on the quality and depth of our assessment work. This issue will be the central theme of her Presidential Address at the next Annual Meeting and will dovetail with the Proficiency.

In defining the directions she would like the Society to take, she mentioned, first, a return to vision. The Executive Committee met earlier to reflect on the Society and explore their visions. We could incorporate the idea of vision into our approaching 75th Anniversary Meeting. Second, she suggested we have a dinner for past, present, and future (President-elect) presidents during the March 2012 Meeting. The dinner would serve to acknowledge their past contributions, to keep them involved, and to tap into both their experiences and visions for the Society. Radhika will ask for a budget for this event. Third, after meeting with the Educational Directorate today, she thought she would like us to be considered a resource for educational programs. An example would be to form educational consultancy teams that could serve as resources for graduate programs across the country. Fourth, she would like to focus on the
membership and ways to give back to them. She noted that, currently, our membership is stagnant, and without significant diversity. As well, we haven’t tracked how many student members go on to become permanent members. Fifth, she would like to develop relationships with other organizations. Many of our members are members on boards and committees of other organizations, and we need them to build linkages. Radhika participated in an Assessment Standards Symposium at APA. At that time, relationships were suggested with Divisions 5, 14, and 40.

B. Official thank you to outgoing Board members (Virginia Brabender, Steven Smith, Larry Friedberg, and Paul Arbisi)

Cards were sent to all outgoing Board Members. It was noted that Virginia Brabender sent a card to the Board.

C. Minutes of the Spring 2011 Board Meeting, Boston, MA

A motion was made to accept the Minutes, after the Secretary makes a correction on page 1. The motion carried.

II. Publications

A. Journal of Personality Assessment (Meyer)

JPA is going well. Submissions are similar to last year’s, with both years higher than prior years, due to our adopting ScholarOne. Our Impact Factor is up from last year. Operations at JPA are stable in general, but Steve Strack is planning to retire in the somewhat near future. We are busy in the Clinical Case Applications Section, having published ten articles this year, which is a record. Four or five are slated for next year. We have been slower on the Statistical Development and Applications Section, and the Book, Software, and Test Reviews Section is moving slowly. We published five Special Topics this year, and seven are in the works. Finally, back issues have been digitalized, back to 1938.

B. Taylor & Francis Report (Bradley)
On page 4 of the Taylor & Francis report, the numbers for EBSCO excludes last year. They must maintain subscription service to receive the current year. We will be cancelling individual subscriptions next year.

Kevin described the two options they currently have for articles to be accessible online before in print. The AMO (Advanced Manuscripts Online) option is quick; a paper is accepted for publication, it will be online ten days later. AMO papers are not the finished articles (they are in Word), so do not need to be paginated. The iFirst option has been structured on a first-come, first serve basis, so that whoever sends back proofs first goes first in the Journal, and so on. These papers need to be paginated, as they are the manuscripts. The iFirst process takes about ten to twelve weeks. Greg Meyer prefers a hybrid approach that only puts the copyedited and typeset article online, but does so without pagination and volume information. The latter would be added once the issue is assembled. Kevin will check into this option.

Taylor & Francis will include JPA in an author contribution questionnaire, sent to authors several weeks after publication of their articles. Authors will be offered remuneration to fill out questionnaire about their experiences. Bruce Smith suggested we survey rejected authors. Perhaps we could survey article rejections that don’t go out for review.

C. SPA Exchange

The Board reviewed the Exchange report, and noted that Jed Yalof sent emails, reminding authors about deadlines.

III. Finances

A. Review of Past and Current Finances (McNulty)


The first six months of 2010 are compared to the first six months of 2011. In 2011, there was a small drop in dues, and JPA income was slightly below that of 2010. 2010 was a bit of a blip because of the accounting change. Interest/Investment Income is probably down for the year about $5000, despite $11,558 shown on the statement. This income fell in July and August. The Income – Annual Meeting statement shows that the Boston conference did well.
The Expense statement shows a decrease in medical insurance because Paula Garber is now on Medicare. The increase in Office Expense is for our new software. Within the next month, data will be migrated into the new system. Professional fees increased because of the increased workload. Perhaps we should ask Gene Nebel about income for his CDs. Given the expense of Poster Boards, perhaps we could have them up longer. This would depend on each individual hotel. Total Expenses increased largely due to JPA expense lines and the central office computer software expense.

Our Total Assets base has grown to around $898,000, and our Total Equity is about $708,000. At present we owe very little; our Total liabilities are at about $190,000.

2. March 2011 Board Meeting Expenses

The Board reviewed the Board Meeting Expenses Statement.

B. Remarks of the Accountant (Scudder)

The accountant reported no substantial financial news. He said it was important for us to keep focus on what it takes to run the organization financially.

C. JPA 2010 Royalty Statement

The Board reviewed the JPA Royalty Statement. Kevin Bradley said that royalties should increase some for 2011.

D. Additional Reports (McNulty)

1. Endowment

The Board has discussed whether we should have some money in reserve, for use only in emergency. The amount is equal to one year’s operating expenses, about $300,000. Do we want to create a fund that would be protected from use, as our safety blanket? Should this be an endowment? John McNulty is looking into endowments. We need to set up a committee to explore endowments. Bruce Smith noted that any endowment would have to be part of the
Foundation, which would release funds to SPA. We would need to speak with a lawyer concerning tax implications. Bruce believes that the Foundation can act for the benefit of SPA, so long as its action is for a tax-exempt reason, for example, education. If money comes into the Foundation by contribution, the donors would get a tax exemption. The Foundation cannot be directly funded by SPA, nor can the Foundation give money to SPA for emergency purposes. Rather than calling the fund an endowment, it should be something like a rainy day or reserve fund.

The Board discussed whether to move forward with the idea of a fund, and how large it should be. Should we create a formal mechanism to restrict funds so they can be used only in an emergency? John McNulty will draft a document that details the operation of this reserve fund. It was questioned whether the Board could set up mechanisms to prevent any misuse of these monies. Duff Scudder suggested setting up a fund and calling it restricted funds. Kevin Bradley noted we have $830,000 in current assets, and that we generate a surplus of $160,000 per year, referring to page 3-27 of the Meeting Binder, which lays out three pools of money an organization should have. These include an Operating Budget, and Expendable Reserve Fund and an Endowment Account. He suggested it was important to create that third account, and further that we place $500,000 in the third account, and $200,000 to $300,000 in the Expendable Reserve. We should talk with an investment professional, who would probably suggest the most aggressive investment strategy for the Endowment Account, a less aggressive investment strategy for the Expendable Reserve, and have us simply run the organization out of the Operating Budget.

The Board discussed the above and other investment strategies. The Board felt we would need flexibility concerning our funds, to have money available for initiatives. For example, we might want to do some lobbying. Bob Erard suggested there were two ways for us to aid personality assessment. These include 1) insuring the financial health of SPA, and 2) dealing with environmental threats to personality assessment. John McNulty suggested practical initiatives such as supporting researchers who apply for grants in personality assessment. We might give grants to persons doing assessment research. We might mount an aggressive campaign toward the public, educating them about personality assessment.

Radhika summarized the discussion by noting the Board is in agreement about both setting aside money and spending on new initiatives. We can do both. The Board wants a reserve, but how
much needs to be determined. We need a policy as to when the principal can be touched (e.g., a 2/3 vote), and a policy for what it would take to change the former policy (e.g., a 3/4 vote). John McNulty will propose a policy covering all these issues.

Finally, Bruce Smith asked how would we create the separation of funds. One option, too expensive, would be to draw up a legal document, creating separate legal entities. A second option would be to create the third account through a Board vote, such that it becomes part of our Policies and Procedures. The third option would be to put a vote to the membership, such that it would become part of the Bylaws.

2. Increase in 2012 Dues (Overton/McNulty)

A motion was made to continue dues at the same level for members and life members. The motion carried.

A motion was made to set a $60 membership fee for both new doctoral graduates and second year doctoral graduates, and to set an $85 membership fee for third-year doctoral graduates. The motion carried.

3. ISR Financial Report

The Board reviewed the ISR Financial Report. It was recommended we do not raise dues for IRS members.

4. Review of Employees (Krishnamurthy)

A motion was made to give the Administrative Director a percentage increase raise, including COLA, and a bonus. The motion carried.

A motion was made to give the Administrative Assistant an hourly rate increase, and a bonus. The motion carried.

F. Annual Meeting Financial Reports
1. Increase in Registration/Workshop Fees for 2012

A motion was made to maintain the current registration/workshop fees. The motion carried. With regard to scanning for CE credits during the Annual Meeting, Paula will ascertain the cost, and report back to the Executive Committee.

2. Provide funds for ethnic minority student attendance

The Membership Committee will review APA’s policies regarding funding for minorities.

3. Student Travel Grants (change guidelines to include all students participating in the Annual Meeting, not just first authors)

A motion was made that we extend travel grants to all student affiliates attending The Annual Meeting. The motion carried. A motion was made that the student travel budget be increased to $10,000, and to cap the amount to individual North American students at $200. The motion carried.

G. Budget Requests

A motion was made that we have a President’s dinner, to be scheduled at some time during the Annual Meeting. The motion carried.

A motion was made to have early career travel grants in the amount of $500, with a budget of $10,000. The motion carried. SPAGS will put together the application.

A motion was made to fund the annual SPAGS social. The motion carried.

IV. Proficiency (Blais)

The Board reviewed the report submitted by the Personality Assessment Proficiency Committee. Mark Blais suggested we need to develop mechanisms for operationalizing the Proficiency, establish educational needs both for practicing psychologists and doctoral program candidates to attain or retain skills, and educate the public and allied professionals about the Proficiency.
The first group to be granted the Proficiency would be those who are grand-parented. The Board made several suggestions in reviewing the draft of the Grandparent form. The Proficiency will be granted for a five-year period, after which renewal will be required. Renewal will involve filling out a form stating that the individual has remained current. The actual process in granting the Proficiency will determine the fee.

We need to operationalize criteria, for determining what is just below acceptable. Radiology uses “just below acceptable,” a good model. Issues remaining include what constitutes an integrated report? As well, the child and adolescent areas are not well represented in either the application or the committee. Mark is trying to remedy this.

At the March Annual Meeting we will have a continuing education workshop, to be taught by Roger Greene. We hope to have grand-parented individuals designated as proficient by then, but this will depend on the online structure. Paula Garber will ascertain the online cost, and the Board will approve what the fee will be. By March, we hope to have a skeletal education program in place, utilizing different workshops that will be given by individuals, such as Steve Finn.

It was suggested that the Society write a book, outlining how to become proficient. As well, Mark will write about the Proficiency in the Exchange, and speak during the March Plenary.

V. SPA Annual Meeting

A. 2011 Annual Meeting (Krishnamurthy/Garber/Board)

1. Registration Comparisons

The Board reviewed the SPA Annual Meeting 2003-2011 Registration Comparisons report. It was noted that the Boston 2011 meeting breached the 500 mark for total conference registrations. Paula Garber is sending out brochures for non-member attendees.

2. Workshop and Symposia Summaries
The Board reviewed the workshop and symposia summaries. It was suggested we need an ethics workshop.

3. 2011 Annual Meeting Evaluation Summary

The Board reviewed the 2011 SPA Annual Meeting Evaluation report.

4. 2011 Interest Group Reports

The Board reviewed the reports of the psychoanalytic, collaborative therapeutic assessment, forensic, teaching and training in personality assessment, and assessment research interest groups.

It was suggested we should have a list of internships that are assessment friendly. The list could be distributed through SPAGS.

B. 2012 Annual Meeting Program

1. 2012 Tentative Schedule

The Board reviewed the tentative 2012 Annual Meeting schedule. Radhika noted that the President’s Dinner night will be determined based on the schedule.

2. Master Lectures: McWilliams (I) and Clark (II)

It was noted that Koji Jimura will be in Texas this year, and could be a potential third Master Lecturer. It was determined, however, that there was not enough time during the meeting. It was also suggested that Dan McAdams be added to the potential Master Lecturer list.

3. Selection of 2012 Consultation Hours and Consultants

The Board selected potential consultants for forensics, child-adolescent, psychodynamic, and open consultation hours. Ron Ganellen will contact these individuals.
4. Student Luncheon speaker selection

The Board selected potential Student Luncheon speakers.

5. Selection of 2012 Interest Groups and Leaders:

The Board selected potential leaders for the psychoanalytic, collaborative therapeutic assessment, forensic, teaching and training in personality assessment, and assessment research interest groups.

C. Marketing (Garber)

The Board reviewed the proposed cover for the March 2012 Annual Meeting brochure. Wording changes were suggested, as well as contrasting the date to make it more easily seen.

E. Symposia/roundtable/case/IPS review team to assist Program Chair

Radhika Krishnamurthy, Robert Erard, and Bruce Smith volunteered to assist the Program Chair.

F. Planning for SPA’s 75th anniversary at the 2013 Annual Meeting

We would like to have a big bash for the 75th anniversary during the 2013 Annual Meeting. A committee was formed to report this March with specific ideas and also a budget. The committee is comprised of Nancy Kaser-Boyd, Virginia Brabender, and Don Viglione. Virginia and Nancy will contact Don Viglione, and generate additional members. We should start advertising on the website, perhaps have a special banner. Suggestions generated by the Board included having more than one event, a theme, one or more historical symposia, and a power point presentation with old photos. As well, it was suggested we collect and package old stories from long-time members. Finally, we should get the press involved, perhaps advertise in the Monitor, and promote as much as possible, to different organizations.

VI. Central Office

A. Central Office Report (Garber)

The Board reviewed the SPA Central Office Report.
VII. Board Committee Reports

A. Continuing Education Committee

1. 2012 Annual Meeting Workshops (Huprich)

To date, we have a low number of workshop submissions. The PAI workshop is listed as full day, but, instead, we should have a morning workshop for beginners, and a more advanced workshop in the afternoon. This workshop(s) cannot be held on Sunday. We had a student offer a workshop, but this submission had to be rejected because it could not generate CE credits. Another workshop was rejected, and Steve Huprich will contact the authors, encouraging them to submit a paper instead. The Proficiency Committee will assess which workshops should be good for proficient maintenance. The Greene workshop will be identified as beneficial for proficiency.

2. Task Force to Study Workshop and Annual Meeting Registrations (Krishnamurthy/CE Committee)

Given we had to cancel six workshops last year, we may be accepting too many workshops. We need to keep a count of how many people are actually paying for workshops. The Board saw no need for a task force.

B. Membership Committee (Overton)

1. Membership Figures

The Board generated ideas for increasing membership. We could put out a press release. During the Plenary, we could send a sign-up sheet, asking members to put out the word. We could identify internship sites on the APIC website, and then identify and email who teaches assessment at the sites. A question is how to identify clinicians, and military psychologists at VA hospitals. We might ask Pearson and PAR for their mailing lists of individuals buying assessment instruments. We might buy advertising space in journals like Assessment, Journal of Personality Disorders, and the National Psychologist. We could place an announcement of our
Annual Meeting in the Monitor. Paula will check on the latter. We may need to get a marketing & development consultant. Greg Meyer might know someone, and will contact Paula. Bruce Smith will contact APA, to see if someone from the APA Public Affairs Office could consult.

2. Task Force on Expansion of Membership to include LCPCs (B. Smith/Overton/Krishnamurthy/McNulty)

A former Board Member suggested this idea, but the Board decided to keep our membership in line with APA.

C. Fellows Committee (Ganellen)

1. Nominations for Fellow Status

A motion was made to accept Alessandro Crisi as a Fellow. The motion carried.

A motion was made to accept Hale Martin as a Fellow. The motion carried.

D. International Section Committee (Streiner)

The international members would like to see more clinical material at the Meetings. We have discussed the ideas of webinars, podcasts, or streaming some Meeting proceedings, but have not followed up. David Streiner will meet with the International Members in March, and hear their concerns. Ideas generated by the Board included featuring an international member on the website, and also accentuating that SPA is an international organization on the website. Also, the Program Chair should have one international member as a poster judge. David Streiner will continue as chair, and will send welcoming emails to them before the Annual Meeting.

A question was raised as to whether the ISR could encourage its members to join SPA.

E. Awards Committee (Nichols)

1. Award Nominations/Selection: Klopfer, Beck, Hertz
The Board selected recipients for the Beck, Klopfer, and Hertz awards.

A motion was made to designate the winner of the Hertz award as honoree, rather than recipient. The motion carried.

2. Develop a list of persons to approach about donations for a yearly award and/or lecture in memory of Paul Lerner (*B. Smith*)

The list has been developed. Paul Lerner will be the Hertz honoree for the 75th Anniversary Meeting, at which time a Paul Lerner fund will be created. One idea would be to endow a Master Lecture as the Paul Lerner Master Lecture. Bruce Smith will be conferring with Virginia Brabender with regard to the process of eliciting donations, and will report back to the Board.

F. Nominations Committee (*Erard*)

1. 2012 Elections (two Representatives-at-Large)

One problem we had was the potential that a member could vote twice—once on-line, and once via postal mail. In addition, probably some students voted, as they receive a printed copy. We should probably drop the paper ballot, and instead send several emails, with the link to voting on-line. If someone cannot go on-line, they could call Paula.

The suggestion in the Nominations Committee Report that we utilize the Exchange in the election process was deemed unfeasible, because of publication timing.

The Board had no interest in pursuing the idea of relaxing the unwritten rule that potential presidents should have a history of serving on the Board.

Finally, we need to consider who might run for representatives-at-large. Bob will take suggestions.

G. Student Matters Committee (*Ganellen*)

B. 2012 Mary Cerney Award
The Mary Cerney Award recipient was selected.

H. Website Committee (*Mihura*)

A motion was made that we choose an editorial board for the website. The motion carried. A bylaws change will be necessary, stating that the Board may at times change, add, or remove committees, except for the Executive, Nomination, and Publications Oversight committees.

1. Website Editor Report

The Board reviewed the Report of the out-going website editor.

2. Webinars

The Board discussed the idea of webinars. They could be a CE granting activity. What do people have in mind regarding webinars? They could be a CE granting activity. There is a trend to provide basic training through webinars; this would dovetail well with the Proficiency. As well, there are dwindling resources for teaching personality assessment. Teachers could use Webinars as a resource. The Website editorial board should be in charge of decision making, but, in terms of content, this would fall within the CE Committee’s purview.

Another idea is to do TED talks, that is, having an expert talk about some topic, for a maximum of 20 minutes. Anita Boss would be a good resource for the Website. Another idea for the website would be to have interviews of prominent figures, for example, expounding on why they love personality assessment. In addition, we might have a discussion board, especially for international members. This might bring more traffic to the website.

Joni Mihura was asked about her targets for the March Meeting. She plans to look into webinars, and look at procedures on how to do things on the website. She will look at other websites to see what they do, for example, Division 53 has excellent webinars. She noted that webinars do allow for interaction. Interaction is difficult to coordinate, so we would likely start with videotaped webinars.
It was suggested the next step is to start thinking about a Facebook presence, although it is the case that the SPAGS students aren’t utilizing their Facebook page. Facebook, however, is a good way to get information out quickly. Joni will also be looking into Wikipedia. She said it was important to be a Wikipedia editor. Amie Yermish is one, and she would be a good potential Website editorial board member. As we continue with the idea of developing marketing staff, an important requirement should be website literacy.

I. Publications Oversight Committee (*Erard*)

The Committee has received no further complaints concerning conflicts of interest. They will be adding Irv Weiner to the Committee after the Bylaws change has been made.

J. Student Association Steering Committee (*J. Smith*)

The SPAGS social hour was a great success, attributed by SPAGS both to the complimentary hors d’oeuvres and to their guest, Tom Widiger.

SPAGS is organizing a symposium on locating and securing internships and post docs in assessment psychology. They would like to present a student symposium every other year at the Annual Meeting.

The SPAGS Membership Committee will be sending out a flyer to Chicago-area training programs in November, advertising the Annual Meeting offerings of interest to prospective student members, and encouraging them to join SPAGS. In addition SPAGS is considering posting regularly to the APAGS and the NEWPSYCH websites, as well as surveying their membership to identify psychologists working at internship and post doc sites, with the idea of compiling and maintaining a list.

**Sunday, September 18, 2011**

7:30 am Breakfast (*Evergreen Room*)

8:00 am Meeting Resumes

VIII. Unfinished Business

A. Liaison opportunities with Division 12, Section IX; new suggestion to link w/Div. 5
The more we can coordinate with other assessment professionals, and create a voice, the better. At APA, we have an opportunity through the APAP guideline development process to create guidelines that could have the force of law in some states, and significant influence elsewhere. Two possibilities include practice guidelines in personality assessment in general and education or training guidelines. We could be co-author of a set of guidelines as long as we have the endorsement of a Division. There is also an opportunity for SPA to simply appoint a liaison, who could meet with and speak up at their biannual meetings. It was suggested that Virginia Brabender be the liaison. Radhika will contact the BEA chair, asking for liaison status, and then contact Virginia. Radhika volunteered to be the liaison if Virginia declines. A motion was made that SPA fund travel related expenses of the liaison to the BEA meetings. The motion carried.

Susana Urbina and Ginger Calloway would like to do more coordination with SPA. We should probably cc them whenever we do some kind of outreach or advocacy effort that is also in their interest.

B. Updating the written history of SPA

Dave Nichols has obtained some good information that will be helpful in this effort, but has found this project to be bigger than we first thought. He has much material relevant to the MMPI, but requested collaboration with someone more familiar with the Rorschach/projective history, specifically back to 1941. Dave will contact Virginia Brabender who said she would be willing to help. Also suggested were Irv Weiner, Bill Kinder, Steve Strack, Barry Ritzler, and Phil Erdberg. Perhaps a committee should be formed.

IX. New Business

A. Bylaws change to set term limits for representatives-at-large, the secretary and the treasurer

Bylaws change has been set in motion.

B. Term limits for ex-officio members

After discussion, the Board decided to not pursue these term limits.
C. Guidelines for psychological testing for specific disorders (to address issues with payers, including Medicaid)

Katherine Nordal has suggested that assessment could be an important part of the guidelines for the disorders that the task force is considering first, depression and obesity. How would we interface with this process? Instead, Greg Meyer suggested guidelines for multi-method assessment might be a faster process. It would serve us in general, and be a document to dovetail with the Proficiency. Bruce Smith said we should start thinking about practice guidelines for assessment; we may not be ready to undertake the task force at this point. Disorder specific guidelines aside, more important are guidelines that could be influential to legislature. Katherine Nordal has asked if our 2006 guidelines need to be revised. The Proficiency Committee will take a first pass at the 2006 guidelines, to see if they are in line with the Proficiency.

D. Name change

The question of a name change for JPA was deferred to the September 2012 Board Meeting.

X. Assessment Advocacy (B. Smith)

A. SPA Blog

The blog (http://personality-assessment.org) needs to be linked to the SPA website. The blog is directed primarily to interested laypersons and allied professionals, and was created to address our need to be more visible to the general public. Bruce hopes to speak to current events or topics, for example, the Wikipedia/Rorschach controversy. He asked the Board for feedback regarding ideas.

SPA Board Meeting adjourned.
SPA Foundation meeting convened (see Foundation minutes).

SPA Foundation meeting adjourned.
SPA Board meeting convened and continued.

XII. Miscellaneous
A. Revisit the Beck award.

The Board discussed potential conflicts of interest, vis-à-vis voting for their own mentorees. It was concluded that Board Members will recuse themselves if they feel they cannot be neutral during the process.

B. Dates of 2012 September Board Meeting

Dates for the September 2012 Board Member are September 21 through September 23, 2012

Radhika Krishamurthy thanked the Board Members for their service. A motion was made to adjourn the meeting. The motion carried, and the Meeting was adjourned at 12:00 noon, September 18, 2011.

Respectfully submitted,

*Carol Groves Overton*
Society for Personality Assessment Foundation Board Meeting
September 16-18, 2011
Westin Tyson's Corner

PRESENT

Members: Radhika Krishnamurthy, Ronald Ganellen, Robert Erard, John McNulty, Carol
Overton, David Nichols, Steven Huprich, Nancy Kaser-Boyd, David Streiner, Justin Smith.

Ex-officio Members: Gregory Meyer (Journal Editor), Joni Mihura (Website Editor), Bruce
Smith (Public Affairs Director)

Central Office: Paula Garber (Administrative Director)

SPA Foundation (B. Smith)

A. Election of new Board Members
   1. Official thank you to outgoing members

Virginia Brabender, Steve Smith, Larry Friedberg, and Paul Arbisi were thanked for the
outstanding service they provided for the Board.

   2. New Board Members

A motion was made to elect Mark Blais, Joni Mihura, Nancy Kaser-Boyd, and Steve Huprich to
the Board. The motion carried.

B. Finances

The Board reviewed the Foundation Statement of Activities.

C. Exner Scholar Award Submissions

A motion was made to name the Exner Scholar Award. The motion carried.
D. UAR Report

The Board reviewed the UAR Research Report submitted by Steven Smith, in which he states he is hoping to have 15-20 patients by the end of 2012. Steven will be presenting on methods at the Chicago Meeting.

E. Planned Giving

The Board reviewed the planned giving letter sent out to members. The tagline concerning planned giving is placed on every SPA email, and some Board Members wondered if we should be more selective in placing this tagline. Perhaps we could send out requests for planned giving on a periodic basis. There will be an article about planned giving in the next Exchange.

The Foundation meeting was adjourned.

Respectively submitted,

Carol Groves Overton